

TIME-BOUND

भारतीय पशु-चिकित्सा अनुसंधान संस्थान  
इज्जतनगर - 243 122 (उ०प्र०) भारत  
**INDIAN VETERINARY RESEARCH INSTITUTE**  
IZATNAGAR - 243 122 (U.P.) INDIA

No.F.62-4/12-E.II

Date: 14.03.2016

CIRCULAR

It is brought to the notice of all concerned that the Management Information System including Financial Management System (MIS-FMS) has already been implemented in the Institute. For this purpose, all the employees have been provided a unique login ID. As per the instructions of the Human Resource Management Unit of the Council, it is desired that all the scientists, technical and administrative staff to require to update entries of training undergone from 01.01.2010 onwards in the ICAR-ERP system through their individual login ID. Any employee, who has not undergone any training during the prescribed period, is automatically exempted from updating the information in the system. In case, the information is not updated by the individual login IDs, it will be the sole responsibility of the individual.

Accordingly, all the scientists, technical and administrative staff is requested to ensure that the entry of training undergone is updated in ICAR-ERP system through their individual login ID latest by **17<sup>th</sup> March, 2016** positively.

US

(Pankaj Kumar)  
Sr. Adm. Officer

Copy to:

1. All the Joint Directors/ Heads/ Incharges, Divisions/ Sections, IVRI, Izatnagar with the request to bring the contents of this circular to notice of all the staff working under them.
2. Comptroller/ SAOs/ F&AOs/ AAOs, IVRI, Izatnagar.
3. PS to Director.
4. Guard File.
5. Incharge, ARIS Cell, IVRI, Izatnagar with the request to upload the circular on Institute website.