

**MOST IMMEDIATE  
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**भा.कृ.अ.प.- भारतीय पशु चिकित्सा अनुसंधान संस्थान  
इज्जतनगर - 243122 (उ०प्र०), भारत**

**ICAR - INDIAN VETERINARY RESEARCH INSTITUTE  
IZATNAGAR - 243122 (U.P.) INDIA**



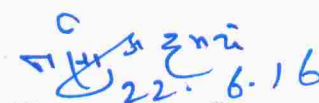
No.F. 62-2/2013-E.I

Dated June 22, 2016

**CIRCULAR**

The Secretary & Director General, ICAR vide their D.O. No. Secretary (DARE) & DG (ICAR)/ 2016 dated June 14, 2016 has informed that HRMS Module of ERP System has not properly been implemented in the Institute. The Director General, ICAR has therefore ordered to **ensure filling up the essential basic details by the respective employees of the Institute** and comply with the verification of the individual details and updating the same by the concerned Establishment Section in a targeted manner. It has further been informed that achievement of the Institute in implementation of the ERP System will be reviewed by the Council again after July 31, 2016.

In compliance of Council' instructions and in continuation to this office order of even number dated June 18, 2016, all the scientist/officer/officials of this Institute are requested to verify their personal and service details which have been updated on FMS/MIS and discrepancy, if any, may immediately be reported to the concerned establishment section or on e-mail [misfms@ivri.res.in](mailto:misfms@ivri.res.in) for necessary modification, failing which it will be assumed that their personal and service details updated in the FMS/MIS are correct.

  
(Naseer Ahmad)  
Asstt. Adm. Officer

**DISTRIBUTION:**

1. To all JDs/ HDs /Incharges /Coordinator/Comptroller/CAO/Sr.AOs, IVRI, Izatnagar for information with the request to bring the contents of this circular to the notice of all Scientists/officer/officials working under them and also to ensure verification of personal and service details by them.
2. The Incharge, ARIS Cell for uploading on the official website of the Institute.
3. Guard File.