

ICAR – INDIAN VETERINARY RESEARCH INSTITUTE
IZATNAGAR, 243 122

No.F. 5-6/2002 – E.I

Date: 21st July, 2016.

OFFICE ORDER

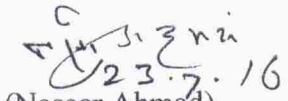
This is in supersession of the Office Order of even No. 16th Sept., 2013, it has been decided that Sri H.K. Meena, Asstt. Chief Tech. Officer will function as Incharge, Estate Unit (Horticulture & Sanitation Section) with immediate effect until further order in addition to his own duties and without payment of any extra remuneration.

While functioning as Incharge, Estate Unit, Sri Meena will exercise all the administrative and financial powers as delegated to the Incharges of the Sections from time to time.

Further, Dr. S.K Mendiratta, Head, Division of LPT will act as Coordinator, Estate Unit in addition to his own duties and without payment of any extra remuneration until further orders. Therefore, all the files, etc. will route through the Coordinator, Estate Unit.

It has also been decided that Sri Sanjay Agarwal, Assistant, Farm Section will continue to look after the office work of Estate Unit besides his present duties.

This issues with the approval of the Director, IVRI.


(Naseer Ahmad)
Asstt. Adm. Officer

Distribution:

- 1 Dr. S.K. Mendiratta, Head, Division & Coordinator, Estate Unit, IVRI, Izatnagar.
- 2 Sri H.K. Meena, Asstt. Chief Tech. Officer, Th. The Coordinator, Estate Unit, IVRI, Izatnagar.
- 3 Sri R.L. Sagar, Chief Tech. Officer & Incharge, Farm Section, Th. The Coordinator, Farm Section, IVRI, Izatnagar.
4. Sri Sanjay Agarwal, Assistant, Th. The Incharge, Farm Section, IVRI, Izatnagar.
5. All JDs / HDs/ Incharges / Coordinators / Comptroller / Chief Adm. Officer / Unit Incharges, etc., IVRI, Izatnagar.
- 6 The Asstt Adm. Officer (E.II/ OPR / CR Cell), IVRI, Izatnagar.
7. PS to Director, IVRI, Izatnagar.
8. Guard File.

9 - I/c, ARDS cell, IZATNAGAR