



ICAR-INDIAN VETERINARY RESEARCH INSTITUTE
(Deemed University)
IZATNAGAR- 243 122 (UP) India



No. F. 2-19/2019/Theory Exam.

Dated: 17.07.2020

REVISED NOTIFICATION

On the recommendations of the Chairpersons, BOS meeting under the Chairmanship of the Director held on 29.06.2020 at 11.00 AM, the Competent Authority has been pleased to notify the below mentioned decision (s) for implementation and necessary action at your end.

A) Curriculum Delivery, Examination and Evaluation

- a) All the 1st Year M.V.Sc. and Ph.D. students may be promoted to next semester based on performance indicators viz. Quiz & Midterm examinations (Theory & Practical) **online using Google forms or other available electronic tools, assignment**, credit seminar and oral evaluation for practical courses. Internal examination for Theory courses will be of 50 marks and distributed as Quiz (10 marks), Mid-Term (30 marks) and Assignment (10 marks). Internal examination for practical courses will be of 50 marks and is distributed as Quiz (10 marks), Mid-term (Written 15 marks & oral 15 marks) and Assignment (10 marks). The online oral evaluation for practical courses will be conducted by the four members committee under the Chairmanship of Head of Department/ Chairperson, BOS. The three faculty members may be co-opted by the Head/ Chairperson, BOS, one of which must include the course instructor. The overall performance will be evaluated based on composite of 50% marks of Internal Evaluation through online mode and the remaining 50% marks will be awarded on the basis of performance in previous semester. This is the one time relaxation for final examination of the semester. The overall evaluation of the students will be done based on available grading system of the university.
- b) The students willing to improve their grades, they are allowed to send the request to the Competent Authority for re-examination latest by 15th August 2020 or 15 days prior to the commencement of the new academic session.
- c) All the internal examinations etc. must be completed before 31st July, 2020 through online mode and the new semester may commence from 1st September, 2020.
- d) The MVSc (II year) students should start the process of synopsis preparation and submission online after 15th August 2020.
- e) The PhD students (2nd year) shall start the preparation for comprehensive examination (internal & external) and comprehensive viva-voce after 15th August 2020 following Academic Calendar of the Deemed University. After clearing comprehensive they may start the process of synopsis preparation and online submission.

Tentative academic calendar (2020-21):

Date of start of semester- I	- September 1 st 2020
Last working day of the semester	- December 31 st 2020
Semester end final examination	- January 05 th - January 20 th 2021

The syllabus of the course must be completed by 31st December 2020 by taking extra classes to compensate the delay commencement of semester by one month.

Date of start of semester-II	- February 01 st 2021
Last working day of the semester	- June 10 th 2021
Semester end final examination	- June 15 th 2021 - June 30 th 2021

Resolution:

After detail deliberation the proposal at agenda “A” above has been agreed. Further, the Director & Vice Chancellor has advised that Chairpersons, BOS should strictly monitor all the academic activities and the faculty members/Course leaders should be sensitized to follow the above guidelines mentioned in the agenda.

Agenda - B. Students Research and Its Evaluation

1. The SOP for online ORW submission and evaluation and SOP for online thesis submission and evaluation has been developed as per academic regulations of the deemed university. The online ORW and online thesis submission by the students is in progress.
2. On the recommendation of the student advisory committee & Head/BOS, the students who have completed significant portion (>80%) of their work committed in their ORW/Synopsis; they may be given one time relaxation to submit their thesis by following the SOP of online thesis submission. While making such recommendation, the Head/BOS and Student Advisory Committee must ensure that the overall objectives and quality of research work may not be jeopardize.
3. The Grievance Cell is of the view that for students who have either not started their research work or has completed less than 80% of research work; all these students may be put on hold till the university re-opens to provide equal opportunities to all such students.

Resolution:

After detail deliberation the proposal at agenda “B” above has been agreed and the following has been decided: -

1. The online ORW and thesis submission by the faculty and the students should be strictly followed as per the Academic Regulations, Academic Calendar and SOP for ORW/Thesis submission notified by the University. The students have to submit online ORW on or before 30th November, 2020.
2. The students who have completed significant work say >80% of committed as per ORW, should be granted one time relaxation on the recommendations of the students’ advisory committee and Head/Board of Studies.
3. The students who have either not started their research work or has completed less than 80% of research work, the same has been discussed at length and it has been resolved that all such students should be put-on hold and decision will be taken when university re-opens.

All the Chairpersons, BOS, are requested to take further action on **Curriculum Delivery, Examination & Evaluation and Students Research and Its Evaluation** as per schedule. After completion the examinations, the marks may be uploaded on Academic Management System (AMS) portal. The details of Steps for assigning marks and General guidelines are mentioned below: -

Steps for Assigning Marks on AMS:

1. **Major Course(s)** - 50% internal + 50% COE – (General Course)- faculty and COE will enter marks and in the end COE will approve the result.
2. **Minor Course(s)** – 50% internal + 50% COE – (General Course)- faculty and COE will enter marks and in the end COE will approve result.
3. **Supporting Course(s)**– 50% internal + 50% COE – (General Course)- faculty and COE will enter marks and in the end COE will approve the result.
4. **Compulsory Credit Course** – VRM 777 - 50% internal + 50% COE –(General Course)- faculty and COE will enter marks and in the end COE will approve the result.
5. **Compulsory Non-Credit Course** – LIS 401 – 100% internal- faculty will enter marks and Head and COE will approve the marks.
6. **Non-Credit Optional Course(s)** – EXT 401, EXT 402 – 100% internal - faculty will enter marks and Head and COE will approve the marks.
7. **Audit Course(s)** – English, IPTM – 100% internal - faculty will enter marks and Head & COE will approve the marks.
8. **Seminar** – 100% internal – faculty/guide (Seminar Incharge) will enter marks and Head and COE will approve the marks.
9. **Special Problem** - guide will enter marks and Head and COE will approve the marks, (**The Special Problem deferred to next semester**)
10. **Research** - guide will enter the result and Head and COE will approve the result.

General Guidelines:

1. Faculty/Guide/Head as course leader will update the total class details. (if possible, details of the individual classes can be updated)
2. Faculty/Guide/Head as course leader will enter marks. If a class detail was not entered then link button will open for semester class details. Without filling the class details submission of marks will not be possible.
3. Faculty/Guide/Head as course leader will submit marks for final submission. After final submission, marks cannot be altered. The change of marks will be sent to system admin.
4. Once course leader has done his part. The Head of respective division will approve the result. Then only COE will approve. Now in AMS, COE approval is final. Before that, COE has to

enter final exam marks and grade for respective discipline. For Non-Credit Course, marks will be submitted by Faculty/Guide/Head.

5. Concerned Faculty/Course leader will enter the marks for courses LIS 401, English, IPTM, EXT 401 as these are 100% internal. The COE will only approve the marks.
6. Concerned Guide/Faculty (Seminar Incharge) will enter the marks for Special Problem, Seminar and Research as these are 100% internal. Head and COE will only approve the result.
7. For Compulsory Credit Course that is, VRM 777, the marks will be entered by concerned Faculty and final marks will be entered by the COE.



Controller of Examination

Distribution:

1. All the Joint Directors, ICAR-IVRI, Izatnagar/Bengaluru
2. All the Chairpersons, BOS, ICAR-IVRI, Izatnagar/Mukteswar, with the request to monitor the academic activities
3. All the Station Incharge, IVRI, Mukteswar/Palampur/Kolkata.
4. The Registrar, ICAR-IVRI, Izatnagar.
5. The Incharge, ARIS Cell, ICAR-IVRI, Izatnagar with the request to upload the above revised notification on the IVRI Website.
6. The PS to the Director, ICAR-IVRI, Izatnagar.
7. The AAO (Academic), ICAR-IVRI, Izatnagar.



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CIRCULAR

In continuation to this office notification of even number dated 15.07.2020, mailed on 16.07.2020, regarding **Curriculum Delivery, Examination & Evaluation and Students Research and Its Evaluation**, the revised notification is attached herewith for implementation and necessary action.

The earlier notification No. F. 2-19/2019/Theory Exam. dated 15.07.2020, mailed on 16.07.2020 is hereby withdrawn.

It is also compulsory that marks of various courses must be uploaded on AMS portal as per steps and guidelines mentioned in the Revised Notification. No hard copy in this regard will be entertained by the Deemed University. In case there is any problem in uploading the marks on AMS, mail must be sent to iumsivri@gmail.com for clarification.

Further, it has been decided that **the Special Problem offered during the current semester are deferred to the next semester**. The students who have offered Special Problem in the current semester they have to register it again in next semester.

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