



भारतीय पशुचिकित्सा अनुसंधान संस्थान

इज्जतनगर-243122 (उ.प्र.), भारत

ICAR - INDIAN VETERINARY RESEARCH INSTITUTE
IZATNAGAR – 243 122 (UP): India



F. No.2-2/2017-FMS

Dated: 15.02.2018

To,

The All JDs/HDs/Incharge/CAO/SAOs/AOs/AAOs
IVRI, Izatnagar.

Sir,

It has been observed that the purchase orders in MIS-FMS under Institute Grants are not being forwarded for approval due to non-availability of funds under the respective heads for which the proposal has been forwarded to the Finance Unit for clarification.

In order to set right the difficulty being experienced by the Divisions/Units/Sections of the Institute it would be advisable that for proper functioning of the purchase modules of MIS-FMS, every Head/Incharge is requested to review the SRS/Indents/POs generated so far by their Division/Section for which no purchase has been made but are still lying in the system and creating encumbrance on the funds and thus reducing the availability of fund for subsequent payments, secondarily the bill for payment are generated without mentioning the reference of purchase order thus the amount of purchase issued remains outstanding which reduces the availability of funds.

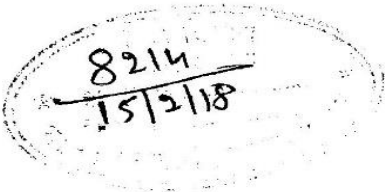
As in MIS-FMS system the funds are encumbered by system on SRS and issue of the purchase orders which were used when the FMS bills for payment against purchase are prepared by mentioning the reference of purchase order unique code, otherwise the expenditure figure will be shown in double (against purchase order + Actual payment) in FMS system.

It is therefore, requested to assign the duty to an official of your Division/Unit/Section for the cancellation of SRS for which no action is to be taken and link the purchase orders with the relevant bills generated in FMS in MIS-FMS so that the excess appropriation of funds booking may be cancelled and only actual expenditure may be booked to have a scope of funds under the respective heads at the earliest.

Yours faithfully

Finance & Accounts Officer

Copy forwarded to the Incharge ARIS Cell for uploading a copy to Institute's Website.



Finance & Accounts Officer

15/2/18