



No.F. 18-1/18-E.1

Date: ०५ February, 2020

**NOTICE OF RETIREMENT**

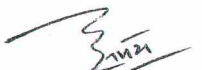
Following officers of IVRI, Izatnagar are informed that on attaining the age of superannuation, they will become due for retirement from service on the date as mentioned against them:-

Sl.No.	Name & Desig.	Div. /Sec.	Date of Birth	Date of retirement
1	Sri A.K.Verma, Technical Officer	P&C	10.01.1961	31.01.2021
2	Dr. Reena Mukherjee, Principal Scientist	Medicine	19.01.1959	31.01.2021
3.	Shri Desh Raj, Private Secretary	IVRI, Palampur	27.05.1961	31.05.2021
4.	Shri R.K.Mishra, Assistant Chief Technical Officer	LPM	20.06.1961	30.06.2021
5.	Shri B.D.Tiwari, A.A.O.	LPT	28.06.1961	30.06.2021
6	Shri V.K.Singh, Technical Officer	Animal Nutrition	07.07.1961	31.07.2021
7	Shri Shamim Mian, Technical Officer	LPM	06.08.1961	31.08.2021
8	Dr. U.K.Bandyopadhyay, Principal Scientist	IVRI, Kolkata	26.08.1959	31.08.2021
9.	Dr. S.S.Tomar, C.T.O	Farm Section	01.12.1961	30.11.2021
10	Shri Gurnam Singh, Technical Officer	LPM	08.12.1961	31.12.2021
11.	Shri Ajay Shukla, Chief Technical Officer	L.E.S.	28.12.1961	31.12.2021

They are, therefore, requested to submit their formal application in triplicate, as prescribed in CCS (Pension) Rules, along with five joint photographs in respect of retiring Govt. Servant and his/her spouse along with other documents required for processing their pension case. The Pension Papers, duly completed should reach this office at least 08 months in advance from the date of retirement, positively. The Proformas of Pension Papers are available at this Institute's website and the same can be downloaded.

The aforesaid officers are also requested to intimate if they desire to commute a fraction of pension without medical examination and want to draw the same with PPO or if they desires to commute a fraction of pension without medical examination after retirement but within one year of the date of retirement or if they desire to commute a fraction of pension after medical examination, so that required set of prescribed forms, if necessary, may be sent to them.

They are also requested to settle all the Institute dues, if any outstanding against them, well in advance before their retirement.

  
Asstt. Adm. Officer

Contd.....2.

Copy to:-

1. All Concerned
2. The JD (Res./ CADRAD/ Extension)/ CAO, OC, NLVS, AAO (Estate/ Cash/ OPR/ Vig./ P&S/ Vehicle Pool/ Acad./ CR Cell), AF&AO (Audit I/ II), I/c Farms/ Dairy/ Chairman, Coop. Society ,HD, IVRI, Izatnagar. It is requested that the Institute dues, if any outstanding against the said officer (s) may kindly be identified and settled well in advance before their/ his/ her retirement. In case, any Institute dues remain unsettled upto the date of his/ her retirement, the amount to be withheld on account of Institute dues from his/ her DCRG may kindly be intimated to this office before the release of the amount of DCRG. 'NIL' information may also be intimated pl.
3. Personal file/Leave file/GSLI File/Service Book/Guard file.
4. All JDs/ PCs/ HDs/ Incharges/ Unit-Incharges/ AAOs, IVRI, Izatnagar/ Mukteswar/ Bangalore/ Kolkata/ Palampur.