



भारतीय पशु-चिकित्सा अनुसंधान संस्थान  
इज्जतनगर - 243 122 (उ.प्र.) भारत

INDIAN VETERINARY RESEARCH INSTITUTE  
Izatnagar - 243 122 (U.P.) INDIA



F.No. 18-1/19-E.I

Dated 13<sup>th</sup> July, 2020

**NOTICE OF RETIREMENT**

It is to inform that on attaining the age of superannuation, Shri Debasis Moitra, Chief Administrative Officer of this Institute is due for retirement w.e.f. 31.05.2021.

He is, therefore, requested to submit his formal application in triplicate, as prescribed in CCS(Pension) Rules, alongwith five joint photographs in respect of retiring Govt. Servant and his spouse alongwith other documents required for processing their pension case. The Pension Papers, duly completed should reach this office at least 08 months in advance from the date retirement positively. The Proformas of Pension Papers are available at this Institute's website and the same can be downloaded.

The said officer is also requested to intimate if he desire to commute a fraction of pension without medical examination and want to draw the same with PPO or if they desires to commute a fraction of pension without medical examination after retirement but within one year of the date of retirement or if he desire to commute a fraction of pension after medical examination, so that required set of prescribed forms, if necessary, may be sent to him.

  
Asstt. Adm. Officer

Copy to:-

1. Shri Debasis Moitra, Chief Administrative Officer, IVRI, Izatnagar.
2. All JDs/ PCs/ HDs/ Incharges/ Unit-Incharges/ AAOs, IVRI, Izatnagar/Mukteswar/ Bangalore/ Kolkata/ Palampur.