

F.No.27-1/2019-MRDPC

Dated-23.05.2020

OFFICE ORDER

The Director has been pleased to nominate **Dr. A.K.Verma, Head, A.N.Division** as the **Welfare Officer** of the Institute, with immediate effect, until further orders.

As per the provision mentioned in the Consolidated Instructions on Compassionate Appointment issued vide DoPT's OM dated 16/01/2013 endorsed by the Council's endorsement F.No. GAC-21-9/20 14-CDN dated 07/02/2014, "the welfare Officer in each Ministry/Department/Office should meet the members of the family of the government servant in question, immediately after his death to advise and assist them in getting appointment on Compassionate grounds. He is responsible for appropriate counselling and facilitating the process of compassionate appointment of the dependent of a deceased or medically retired Government employee. He should call the applicant in person at the very first stage and advise in person about the requirements and formalities to be completed by him."

Shukla
23/5/2020
(Karunesh Shukla)
Asstt. Adm. Officer
(MRDPC)

Distribution:

1. Dr. A.K. Verma, Head, A.N. Division for information.
2. The J.Ds./H.Ds./Incharges/Station Incharges/Asstt. Adm. Officers, IVRI, Izatnagar/Mukteswar/Bangalore/Palampur/Kolkata/Pune.
3. The Comptroller, IVRI, Izatnagar.
4. The F. &AO/AF&AO, IVRI, Izatnagar/Mukteswar/Bangalore.
5. Asstt. Adm. Officer (E-I/II/III), IVRI, Izatnagar) with the request to send the details of the deceased employee to welfare officer as and when any employee of the Institute dies during service period.
6. The Secretary, IJSC (Staff Side), IVRI, Izatnagar.
7. The I/C, Aris Cell, for uploading it on the Institute's website.
8. Guard file.