



ICAR-INDIAN VETERINARY RESEARCH INSTITUTE  
IZATNAGAR, BAREILLY – 243 122 (UP), INDIA

भारतीय पशु-चिकित्सा अनुसंधान संस्थान,  
इज्जतनगर, बरेली 243 122



No.F. 1-6/2019/U-II(e-office)

Date: 27<sup>th</sup> June 2020

CIRCULAR

The matter relates to implementation of e-office. As per council's directions vide Admn. F. No. 33-5/2020-Estt.I dated 17-06-2020 all institutions have to implement the e-office in their respective institutes so that the ICAR system seamlessly integrate on this platform by 15<sup>th</sup> July, 2020.

The implementation of this time-bound mission has been divided into three phases in our institute for which creation of e-office IDs and basic training is essential for all employees.

For the **first phase** the schedule of training for e-office is mentioned below:-

S. No.	Date	Session	Time
1.	29-06-2020	Evening	02.30 -04.00 pm
2.	30-06-2020	Morning	10.30-12.00 am

**Venue: ONLINE EXAMINATION HALL**

The names and e-office IDs of officials and employees included in the first phase have been mentioned in attached Annexure I.

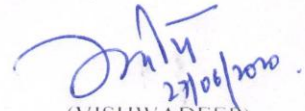
The password of the respective e-office ID is same as of ICAR mail IDs. Moreover if any problem is faced regarding the password or if it is forgotten then it may be retrieved through below mentioned link:

<https://selfad.icar.gov.in/MSelfHelp/AccountUnlockAndPassReset.aspx>

The link for ICAR mail is mentioned below:

<https://mail.icar.gov.in/owa/auth/logon.aspx?replaceCurrent=1&url=https%3a%2f%2fmail.icar.gov.in%2fowa%2f%23authRedirect%3dtrue>

This is issued with the approval of the competent Authority.

  
(VISHWADEEP)  
AAO, e-Office

**Enclosure:**

1. List of officials along with their ICAR mail ID and e-Office ID.

**Copy to:**

1. All concerned as per Annexure-I attached.
2. PS to the Director, ICAR-IVRI.
3. Incharge ARIS Cell with the request to kindly upload the circular on institute website and make necessary arrangements for availability of Online Examination Hall on above mentioned dates.
4. Nodal Officer- e-Office.
5. Guard file.

## Annexure-I

S.N.	Name of the official	Email	eOffice User ID
1.	Dr. Raj Kumar Singh, Director, IVRI	director.ivri@icar.gov.in	director.ivri
2.	Dr. B.P. Mishra, JD (Research)	bishnu.mishra@icar.gov.in	bishnu.mishra
3.	Dr. Triveni Dutt, JD (Academic)	triveni.dutt@icar.gov.in	triveni.dutt
4.	Dr. V.K. Gupta, JD (CADRAD)	vivek.gupta@icar.gov.in	vivek.gupta
5.	Dr. Mahesh Chander, JD (Ext. Edu.)	mahesh.chander@icar.gov.in	mahesh.chander
6.	Sh. Rakesh Kumar, JD (Adm.)	rakesh.kumar11@icar.gov.in	rakesh.kumar11
7.	Sh. S.K. Pathak, Comptroller	sanjay.pathak@icar.gov.in	sanjay.pathak
8.	Sh. Debasis Moitra, CAO	debasis.moitra@icar.gov.in	debasis.moitra
9.	Sh. D.S. Bisht, SF&AO	devendra.bisht1@icar.gov.in	devendra.bisht1
10.	Sh. Subodh Neeraj, SAO	subodh.neeraj@icar.gov.in	subodh.neeraj
11.	Ms. Neha Chaudhary, AO	neha.chaudhary@icar.gov.in	neha.chaudhary
12.	Sh. B.N. Pal, PS to Director	bidya.pal@icar.gov.in	bidya.pal
13.	Sh. K.C. Chauhan, PS	kailash.chauhan@icar.gov.in	kailash.chauhan
14.	Sh. Ashish Saxena, PS	ashish.saxena@icar.gov.in	ashish.saxena
15.	Sh. K. K. Tiwari, PS	krishna.tiwari@icar.gov.in	krishna.tiwari
16.	Sh. S.K. Shukla, PS	sushil.kumar4@icar.gov.in	sushil.kumar4
17.	Sh. D.K Seal, PA	deepak.seal@icar.gov.in	deepak.seal
18.	Sh. B. P. Tiwari, PA	bhupesh.tiwari@icar.gov.in	bhupesh.tiwari
19.	Sh. Girish Chandra, PA	girishchandra1@icar.gov.in	girishchandra1
20.	Sh. Naseer Ahmad, AAO(E-I)	naseer.ahmad@icar.gov.in	naseer.ahmad
21.	Sh. Balvir Singh, AAO(E-II)	balvirsingh2@icar.gov.in	balvirsingh2
22.	Sh. Alok Kumar Srivastava, Asstt.	alok.srivastava1@icar.gov.in	alok.srivastava1
23.	Sh. Chhavi Prakash, Asstt.	chhavi.prakash@icar.gov.in	chhavi.prakash
24.	Sh. Prem Kumar, Asstt.	premkumar02@icar.gov.in	premkumar02
25.	Sh. Sanjay Kumar Garg, Asstt.	sanjaygarg1@icar.gov.in	sanjaygarg1
26.	Sh. Sanjeev Kumar Saxena, Asstt.	sanjeev.saxena@icar.gov.in	sanjeev.saxena
27.	Ms. Sonal Katiyaar, Asstt.	sonal.katiyar@icar.gov.in	sonal.katiyar
28.	Ms. Surbhi Bhagat, Asstt.	surbhi.bhagat@icar.gov.in	surbhi.bhagat
29.	Sh. Umang Tiwari, Asstt.	umang.tiwari@icar.gov.in	umang.tiwari

Kindly recover your password from:

<https://selfad.icar.gov.in/MSelfHelp/AccountUnlockAndPassReset.aspx>

*Handwritten signature and date:*  
27/06/2020