



8. Transportation charges of personal effects (Money receipts to be attached):

Date	Mode	Station		Weight in Kgs.	Rate Rs.	Amount Rs.	Remarks
		From	To				

9. transportation charges of personal conveyance(Money-receipts to be attached):

(a) Mode of transport and station to which transported.

(b) Amount

10. Amount of advance, if any, drawn : **Rs.** \_\_\_\_\_

11. Particulars of journey(s) for which higher class of accommodation than the one to which the Govt. servant is entitled was used.

Date	Name of places		Mode of conveyance Used	Class to which entitled	Class by which travelled	Fare of the entitled class
	From	To				

If the journey by higher class of accommodation has been performed with the approval of the competent authority, No. & date of the sanction may be quoted.

12. Details of journey(s) performed by road between places connected by rail:

Date	Name of places		Fare paid Rs.
	From	To	

Certified that the information as given above, is true to the best of my knowledge and belief.

Date:

**Name and Designation**

**PART B (To be filled in the Bills Section)**

The entitlement on account of TA works out to Rs \_\_\_\_\_ as detailed below:-

- (a) Railways / air / bus / steamer fare Rs. \_\_\_\_\_
- (b) Road mileage for \_\_\_\_\_ Kms. @ \_\_\_\_\_ Rs. \_\_\_\_\_
- (c) Transfer grant ..... Rs. \_\_\_\_\_
- (d) Transfer incidentals (DA for \_\_\_\_\_ days @ Rs. \_\_\_\_\_ Rs. \_\_\_\_\_
- (e) Transportation of personal effects.....Rs. \_\_\_\_\_
- (f) Transportation of private conveyance.....Rs. \_\_\_\_\_
- (g) Less amount of advance(s) if any, drawn .....Rs. \_\_\_\_\_  
vide voucher(s) No.....

2. The expenditure is debitable to .....

Initials of Bill Clerk

**Signature of Drawing and Disbursing Officer**

Countersigned

Signature of Controlling Officer

# INDIAN VETERINARY RESEARCH INSTITUTE IZATNAGAR

## CERTIFICATE FOR TRANSFER TRAVELLING ALLOWANCES

1. Certified that the railway fares claimed for the classes in which self and members of the family travelled were actually paid.
2. Certified that my family consisting of my wife .....  
daughter aged .....son  
aged .....sister/parents  
..... minor brothers aged .....who are  
residing with and wholly dependent by me accompanied me on transfer.
3. Certified that personal effects, weighting .....Qtls.  
were actually transported by me from A to B on occasion of my transfer in  
200 .....19..... and that the expenditure incurred therefore, was not  
less than the sum claimed herein.

Details of actual expenditure are given below as per receipt enclosed.

Stations :

From	To	Mode of Conveyances	Amount

4. Certified that personal effect swere transferred by the QUICK TRANSIT SERVICE' and that they reached the destination within the specified period.
5. Certified that a Chauffeur or cleaner, other than a domestic serve serban was actually employed that he (the chauffeur or cleaner) actualy travelled by rail on the section for which transportation changes of the motor car by rail are claimed.
6. Certified that my wife/husband who is empyed under the Central Govt. and who has been transferred from .....to.....within six months of my transfer has not already claimed any T.T.A. in consequence of her/his transfer.

Sig. of the Incubent.....  
 Name :.....  
 (In block Letter) .....  
 Division :.....  
 Section : .....  
 Mobile No:.....  
 Address : .....

Dated : .....



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Sig. of the Incubent.....  
 Name : .....  
 (In block Letter) .....  
 Division : .....  
 Section : .....  
 Mobile No:.....  
 Address : .....

Dated : .....

Bank A/c No-