



POLICY DOCUMENT ON DECLARATION OF RESULTS



भाकृअप-भारतीय पशुचिकित्सा अनुसंधान संस्थान
(सम विश्वविद्यालय)
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ICAR-INDIAN VETERINARY RESEARCH INSTITUTE
(Deemed University)
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Policy Documentation Declaration of Results

ICAR-IVRI Deemed to be University is known for its excellence in post-graduate education,, and is a dream destination of veterinarians for their higher education. The postgraduate teaching and training programmes had been started in early 1900 at the institute when training programmes were organized for field veterinarians, civil and army personnel on various aspects of animal health care. With the establishment of Post-Graduate College of Animal Sciences in 1958 Postgraduate degree programmes also started. Since then, IVRI has been committed to innovation and effectiveness in research, education and outreach programmes that are responsive to the needs of veterinary and animal science sector, so as to serve the livestock owners in the country.

The Institute has been conferred the status of Deemed to be University with effect from 16th November, 1983 under Section 3 of the University Grants Commission Act (1956). With the vast experience of the Indian Veterinary Research Institute Deemed to be University in imparting quality education at Masters and Doctoral levels, the Indian Council of Agricultural Research and Veterinary Council of India had given the responsibility to start undergraduate courses of Veterinary Sciences i.e. BVSc & AH. Accordingly, from the academic session 2015-16, the institute has initiated undergraduate programme in Veterinary Sciences leading to BVSc AH degree. Besides, undergraduate degree programme, the Institute is providing quality education at Master and Doctoral levels in 19 and 17 disciplines, respectively.

This policy document outlines procedure and guidelines for declaration of results at ICAR-IVRI Deemed to be University, Izatnagar. The purpose of this policy and guidelines is to ensure the fairness, consistency, and transparency in assessing and reporting students' performance.

Examination system and Evaluation

Evaluation of the student's academic performance will be done through internal and external examinations. A term calendar will be issued by the university before the start of each academic session/ semester, which has to be strictly adhered to except in case of unforeseen circumstances.

- **MVSc & PhD degree programmes**

- a) **Internal Examinations**

Internal Examinations (Theory/ Practical) will be conducted through quiz, mid-term examinations given by the concerned course instructor(s) in various courses registered by the students. **The Quiz shall be of 15 marks and Mid-term is of 35 marks followed by 50 Marks of final semester examination.** For internal examination, the course instructor shall be responsible for evaluation of answer books. The Centralized Internal Examinations (Theory) will be conducted by the Examination Section as per Deemed University and the Practical Examinations will be conducted by the concerned course instructor in the Division as per academic calendar.

The marks obtained in the internal examinations should be submitted in the prescribed proforma as per the schedule & academic calendar as well as the same should be uploaded on the Academic Management System (AMS).

- b) **External Examinations**

Final theory and practical examination will be conducted at the end of each semester. A schedule of final semester examination of each semester shall be circulated by the Examination Section. Question papers will be set by the external examiner appointed by Joint Director

(Academic). Semester and final examination will be conducted under the supervision of Superintendent of examination or Deputy Superintendent of examinations appointed by the Joint Director (Academic). The invigilation of the theory examinations shall be carried out by the faculty members nominated by the Joint Director (Academic). The student adopting unfair means in the examinations shall be given zero mark and disciplinary action will be taken as per conduct rules. In this regard, the decision of the Superintendent of examinations shall be final.

The answer copies of the final theory and practical examinations will be evaluated by the external examiners appointed by the Joint Director (Academic). The marks obtained in the external examinations should be submitted to the Controller of Examinations in the prescribed proforma by the external examiner. These results should be uploaded on the Academic Management System (AMS) by the officials of Examination Section of ICAR-IVRI Deemed to be University.

- **BVSc & AH degree programme**

For BVSc & AH examinations, the guidelines of Veterinary Council of India, as detailed in Minimum Standards of Veterinary Education-2016 (MSVE-2016) are to be strictly adhered to. The schedule of examinations during Bachelor of Veterinary Science and Animal Husbandry course shall consist of internal assessment and annual examinations as detailed below:

| Assessment | Course coverage | Max. Marks | Weightage |
|---------------------------------------|-----------------|------------|-----------|
| Internal Assessment | | | |
| First | 30% | 40 | 10 |
| Second | 60% | 40 | 10 |
| Third | 90% | 40 | 10 |
| Annual Examination (Theory) | Paper-I | 100 | 20 |
| | Paper-II | 100 | 20 |
| Annual Examination (Practical) | Paper-I | 60 | 20 |
| | Paper-II | 60 | 20 |

The examination schedules will be notified as per the Academic Calander by Coordinator (UG) in consultation with Controller of examinations.

The Internal Assessment will be conducted by the concerned course instructors in the examination hall of ICAR-IVRI Deemed University. The answer copies of the same will be evaluated by the concerned course instructors and the marks will be communicated to the Controller of Examinations within one week of internal assessment. The best two marks obtained in the internal assessment of each course will be counted for final grading.

The Annual examinations (Theory and Practical) will be conducted at the end of each academic year. A schedule of Annual examination shall be circulated by the Coordinator (UG) after consultation with Controller of Examinations. Theory Question papers will be set by the external examiner appointed by Joint Director (Academic). Annual theory examinations will be conducted under the supervision of Coordinator (UG)/ Superintendent of examination and Associate Coordinator (UG)/ Deputy Superintendent of examinations appointed by the Joint Director (Academic). The invigilation of the theory examinations shall be carried out by the faculty members nominated by the Joint Director (Academic). The student adopting unfair means in the examinations shall be given zero mark and disciplinary action will be taken as per conduct rules. In this regard, the decision of the Superintendent of examinations shall be final.

The Annual Practical Examination for each course will be conducted by the external examiner appointed by Joint Director (Academic).

The answer copies of the final examinations (both theory and practicals) will be evaluated by the external examiners appointed by the Joint Director (Academic). The marks obtained in the external examinations should be submitted to the Controller of Examinations in the prescribed proforma by the external examiner.

The results of the internal and external examinations are to be compiled by the Examination Section and the final result of each professional year should be declared within 2 weeks of last examination

Principles for Declaration of results

Transparency: The declaration of results must be transparent, providing clear information on assessment criteria, grading methods, and how final grades are calculated.

Fairness: All students must have equal opportunities to demonstrate their knowledge and skills. Assessment methods and grading must be unbiased and impartial.

Accuracy: Results must accurately reflect a student's performance and achievements in a given course or program.

Grading system

A standardized GPA and OGPA grading scale is used for various degree programmes of ICAR-IVRI Deemed to be University, defining grade ranges and corresponding grade points. This scale is communicated to students at the beginning of the academic year. The 10.00 points scale for grading is followed.

- Grade Point in a subject shall be the total marks obtained by a student out of 100 divided by 10
- Credit Point in a subject shall be Grade Point multiplied by the credit hours.
- Total Credit Points shall be the sum of the credit points secured.
- Grade Point Average (GPA) shall be the sum of the total credit points earned divided by the sum of credit hours.
- Overall Grade Point Average (OGPA) shall be the sum of the grand total of credit points earned divided by the grand sum of credit hours.

A student must secure OGPA of 5.00 out of 10.00 at the end of degree programme to be eligible to get BVSc & AH degree, and an OGPA of 7.00 out of 10.00 at the end of degree programme to be eligible to get MVSc or PhD degree.

Result Declaration Process

Timeliness: ICAR-IVRI Deemed University ensures that results are quickly announced (preferably within 10 days) after the completion of internal and external examinations, in accordance with specified timeframes communicated in the Academic Calendar for each academic year/ semester, except under unforeseen circumstances like COVID-19 pandemic or other natural calamities.

Confidentiality: The results of students are regarded as confidential data. Access to this data is restricted to authorized individuals only, and strict data protection measures are used.

Quality Assurance: ICAR-IVRI Deemed University maintains a rigorous quality control mechanism to ensure the accuracy of result calculation and data entry.

Result Publication

Results are disseminated to students via grade sheets issued once the results have been compiled. The students can also access their grades after logging in to the Academic Management System (AMS).

Scrutiny of answer papers and rectification of errors

- There is a provision of scrutiny of answer book(s). A student, however, may be allowed to get his or her theory answer book(s) scrutinized, for which, the student shall have to apply to Controller of Examination or Coordinator (UG) within three days after the declaration of result and after paying prescribed fee.
- The Controller or Coordinator (Examination) shall arrange the scrutiny of answer book(s) by the Screening Committee to be constituted by the Joint Direction (Academic)-cum-Dean.
- The scrutiny shall be for re-totaling of the marks, and evaluation of unmarked question(s).
- In case, the total marks are found to be incorrect on scrutiny, the same shall be corrected and the result shall be revised accordingly (even if it is towards lower side) and if, any question is found to be unchecked by the examiner, the answer book(s) shall be sent to the Examiner for doing the needful and the result(s) shall be revised accordingly if there occurs any change in the marks.
- No representation by the student(s) shall be entertained regarding the outcome of the result after scrutiny.

Records and Documentation

ICAR-IVRI Deemed to be University securely and systematically preserves records of all examination/ assessment data, which includes examination papers, grading rubrics, and student results. The institution's policy mandates that these records be kept for duration of five years from the date of passing-out of the student.

Compliance and Review

It is expected that all officials, teachers and staff who are involved in the examination process including evaluation and declaration of results shall comply with this policy in order to maintain uniformity and fairness in assessment procedures. ICAR-IVRI Deemed to be University regularly evaluates this policy to guarantee its efficacy and conformity with institutional goals and increasing industry standards.